HOME STUDY PROGRAM MONTHLY ATTENDANCE REPORT

Name of Home Study Program:_____ **Submitted to:**

Address of Home Study: _____ **County/City School System:**

City/State/Zip Code: _____ **Address:**

School Year: **Beginning Date:** ____/ ____/ ____ **Ending Date:** ___/ ___/ ____ **City/State/Zip Code:** _____

Submitted By:

Date: _____ **Signature of Parent/Guardian**

Student Name	Days in Month of _____																															# Days this month	# Days Year to Date
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		

INSTRUCTIONS

1. **Fill in the name and address of the Home Study Program as it appears on your Declaration of Intent to Utilize a Home Study Program.**
2. **Fill in the beginning and ending dates for the school year as they appear on your Declaration of Intent to Utilize a Home Study Program.**
3. **List each student's name as it appears on your Declaration of Intent to Utilize a Home Study Program.**
4. **Indicate each month and mark an "X" in the box for each day that satisfies the instructional requirements for the minimum 180-day school year.**
5. **Sign your name and fill in the date of the day you mail or deliver this report to the local school superintendent's office.**

Georgia Department of Education
Kathy Cox, State Superintendent of Schools
July 2004